

# Global Methane Initiative

## Steering Committee Meeting

5-6 September 2023  
Washington, DC

### Day 1: 5 September 2023

	Time	Topic	Lead(s)
1.	9:30 – 9:35 AM (5 minutes)	<b>Welcome, Opening of the Meeting</b>	Mr. Tomás Carbonell, Chair
2.	9:35 – 9:55 AM (20 minutes)	<b>Tour de Table /Brief Introductions</b> <ul style="list-style-type: none"> <li>Introduce new Vice Chairs</li> <li>Tour de Table: <i>invite each participant / delegation to make brief introductions (2 minutes each for introductions - name, affiliation, country)</i></li> </ul>	Mr. Tomás Carbonell, Chair
3.	9:55 – 10:15 AM (20 minutes)	<b>Setting the Scene: Meeting Objectives</b> Adoption of Agenda, Review of GMI Strategic Priorities from 2022 Action Plan and Engagement Strategy	Mr. Tomás Carbonell, Chair
4.	10:15 – 10:30 AM (15 minutes)	<b>GMI Today: Members, Accomplishments and Highlights</b> <ul style="list-style-type: none"> <li>Snapshot (total number of Partner Countries, new Steering Leadership team, new Steering delegates, number of Project Network members, etc.)</li> </ul>	GMI Secretariat
5.	10:30 – 11:30 AM (60 minutes)	<b>Subcommittee Updates and Discussion:</b> Overview of current state of play/opportunities, challenges, and strategies to overcome challenges, past and upcoming products, and events with Q&A <ul style="list-style-type: none"> <li>Coal Mines</li> <li>Oil &amp; Gas</li> <li>Biogas</li> </ul>	Secretariat to call on Subcommittee Co-Chairs
6.	11:30 AM – 12:30 PM (60 minutes)	<b>Collaboration and Progress on Methane Initiatives: Updates and Discussion</b> <ul style="list-style-type: none"> <li>Update on ongoing collaboration and initiatives, including implementation of Global Methane Pledge and other relevant activities</li> <li>Invited speaker(s) from United Nations Economic Commission for Europe (Dario Liguti; confirmed); Climate &amp; Clean Air Coalition (Sandra Cavalieri, confirmed); Global Methane Hub (confirmed); World Bank (TBC); and International Energy Agency (TBC)</li> </ul>	Mr. Tomás Carbonell, Chair
	12:30 – 2:00 PM (90 minutes)	<b>Group Photo and Lunch Break</b>	
7.	2:00 – 3:30 PM (90 minutes)	<b>Country Updates with Facilitated Discussion (Part 1)</b> <ul style="list-style-type: none"> <li>Country Presentations: <ul style="list-style-type: none"> <li>Ghana</li> <li>India</li> <li>Saudi Arabia</li> </ul> </li> <li>Partner Countries will have ~15 minutes each to share an update on current methane priorities and activities (each can use 3-5 PowerPoint slides if desired)</li> </ul>	Dr. Daniel Benefoh, Vice Chair

	Time	Topic	Lead(s)
		<ul style="list-style-type: none"> <li>Facilitated discussion on successes, challenges, lessons learned, and areas where GMI support was or could be helpful</li> <li>Q&amp;A; Open discussion</li> </ul>	
	3:30 – 3:45 PM (15 minutes)	<b>Health Break</b>	
8.	3:45 – 5:15 PM (90 minutes)	<b>Country Updates with Facilitated Discussion (Part 2)</b> <ul style="list-style-type: none"> <li>Country Presentations: <ul style="list-style-type: none"> <li>Canada</li> <li>Finland</li> <li>Turkey</li> </ul> </li> <li>Partner Countries will have ~15 minutes to share an update on current methane priorities and activities (each can use 3-5 PowerPoint slides if desired)</li> <li>Facilitated discussion on successes, challenges, lessons learned, and areas where GMI support was or could be helpful</li> <li>Q&amp;A; Open discussion</li> </ul>	Dr. Daniel Benefoh, Vice Chair
9.	5:15 – 5:30 PM (15 minutes)	<b>Recap and Wrap-up of Day 1</b> <ul style="list-style-type: none"> <li>What did we hear today?</li> </ul>	Mr. Tomás Carbonell, Chair
	5:30 PM	<b>Adjourn</b>	
	TBD	<b>Optional group pay-your-own dinner; all are welcome (Venue TBD)</b>	

## Day 2: 6 September 2023

	Time	Topic	Lead(s)
10.	9:00 – 9:10 AM (10 minutes)	<b>Welcome, Recap of Day 1 and Goals for Day 2</b>	Mr. Tomás Carbonell, Chair
11.	9:10 – 10:10 AM (60 minutes)	<b>Country Updates with Facilitated Discussion (Part 3)</b> <ul style="list-style-type: none"> <li>Country Presentations <ul style="list-style-type: none"> <li>Nigeria (TBD)</li> <li>Serbia (virtual)</li> <li>United States</li> </ul> </li> <li>Partner Countries will have ~15 minutes to share an update on current methane priorities and activities (each can use 3-5 PowerPoint slides if desired)</li> <li>Facilitated discussion on successes, challenges, lessons learned, and areas where GMI support was or could be helpful</li> <li>Q&amp;A; Open discussion</li> </ul>	Dr. Daniel Benefoh, Vice Chair
12.	10:10 - 11:00 AM (50 minutes)	<b>2024 Global Methane Forum: Update and Discussion</b> <ul style="list-style-type: none"> <li>Update on Executive Planning Committee meetings</li> <li>Status of planning (draft agenda, logistics)</li> <li>Next steps (speaker invitations, etc.)</li> <li>Invite feedback from Steering Committee regarding: <ul style="list-style-type: none"> <li>Specific topics</li> <li>Suggestions for additional speakers</li> <li>Ideas for potential exhibits</li> </ul> </li> </ul>	GMI Secretariat, Mr. M. Nagaraju, Vice Chair

	Time	Topic	Lead(s)
	11:00 – 11:15 AM (15 minutes)	<b>Health Break</b>	
13.	11:15 – 12:30 PM (75 minutes)	<b>Revisit Strategic Opportunities and Priorities: Discussion</b> <ul style="list-style-type: none"> <li>Recap on themes, needs, opportunities shared during country, strategic partner, and Subcommittee updates</li> <li>What did we hear? How should this affect our planning?</li> <li>Confirm strategic opportunities and priorities</li> </ul>	Mr. Tomás Carbonell, Chair
	12:30 – 2:00 PM (90 minutes)	<b>Lunch Break</b>	
14.	2:00 – 2:45 PM (45 minutes)	<b>Establishing a GMI Presence at COP28: Discussion</b> <ul style="list-style-type: none"> <li>Which Partner Countries are attending?</li> <li>Are you interested in hosting a GMI methane event at the COP?</li> <li>Do you know of others intending to host methane-related events that we should connect with?</li> <li>How can GMI support Partner Countries at COP28? <ul style="list-style-type: none"> <li>e.g., Provide GMI key messages and updates that could be showcased at COP, provide speakers, promote the event, etc.</li> </ul> </li> </ul>	Mr. M. Nagaraju, Vice Chair
	2:45 – 3:00 PM (15 minutes)	<b>Health Break</b>	
15.	3:00 – 3:45 PM (45 minutes)	<b>Steering Committee Meeting in March 2024: Discussion</b> <ul style="list-style-type: none"> <li>Invite discussion / ideas for agenda</li> <li>Discuss goals for the meeting – what do the Steering Committee members want to accomplish?</li> </ul>	Mr. M. Nagaraju, Vice Chair
16.	3:45 – 4:00 PM (15 minutes)	<b>Secretariat Update</b> <ul style="list-style-type: none"> <li>Review 2023-2024 calendar, including key events and upcoming deliverables</li> <li>Other Secretariat updates</li> </ul>	GMI Secretariat
17.	4:00 – 4:30 PM (30 minutes)	<b>Wrap-up and Next Steps</b> <ul style="list-style-type: none"> <li>Summarize key decisions and next steps</li> </ul>	Mr. Tomás Carbonell, Chair
	4:30 PM	<b>Adjourn</b>	